Berkshire Regional Transit Authority
Finance/Audit Committee
Executive Session

April 24, 2025 **Amended**

In Person

BRTA Boardroom, 2nd Floor, 1 Columbus Avenue, Pittsfield, MA

Berkshire Regional Transit Authority Finance/Audit Committee Members present:

Sandra Lamb, North Adams; Brian O'Grady, Williamstown, and Doug McNally, Windsor.
Also present: Robert Malnati and Sarah Vallieres, BRTA.

Discussion Administrator Contract Extension

4. **Discussion Administrator Contract**

R. Malnati asked the Finance Committee to enter Executive Session for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel. D. McNally made the motion to move to Executive Session, was seconded by S. Lamb, and was approved by all.

The Finance Committee meeting went into Executive Session at 3:08 PM.

Town	Move to Executive Session
North Adams	Yes
Williamstown	Yes
Windsor	Yes

R. Malnati stated April 1, 2025 is the beginning of the final year of the Administrator's contract and he will be retiring March 31, 2026. BRTA needs to have a transition plan and would like to meet with the Finance Committee next week to discuss: timeline, advertising, characteristics of the Administrator, Review Committee, BRTA wish list (i.e. micro-transit, increase frequency, zero-emission), job description, advertising, and overlap of personnel that would need to be reflected in the FY26 budget.

D. McNally asked for an email with: core responsibility of the position and Bob's recommendations of important issues for the Committee to build upon.

R. Malnati strategized this position may have a better candidate pool and more robust qualifications as there may be more transit job seekers with FTA layoffs. The FY26 Budget is in flux and needs to decide on overlap with Administrators. The current draft Budget includes a 3 month overlap. The new Administrator may need a higher salary based upon other RTAs pay.

D. McNally would like to open the Review Committee to the BRTA Advisory Board.

The next Finance Committee meeting will be April 30, 2025 at 10 AM. R. Malnati will gather information and email the Finance Committee.

At 3:29 PM, D. McNally made a motion to adjourn the Executive Session, B. O'Grady seconded the motion, and the adjournment was passed unanimously.

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