

BERKSHIRE REGIONAL TRANSIT AUTHORITY

January 29, 2026

4:00 PM

BRTA Intermodal Transportation Center, Second Floor Board Room, 1 Columbus Avenue, Pittsfield, MA 01201

ADVISORY BOARD MINUTES

Berkshire Regional Transit Authority Advisory Board Members Present:

Sarah Fontaine, Adams; Bill Elovirta, Becket; Ray Killeen, Cheshire; Melanie Vicneire, Egremont; Mary Reilly, Lanesborough; Mindy Morin, Lenox; Sherry Youngkin, New Ashford; Sandra Lamb, North Adams; Mayor Peter Marchetti, Pittsfield; Renee Wood, Sheffield; Jamie Minacci, Stockbridge; Brian O’Grady, Williamstown; and Douglas McNally, Windsor.

Andrew Krouss, West Stockbridge arrived after 4.

Berkshire Regional Transit Authority Advisory Board Members Absent:

Charles Ketchen, Alford; Ron Boucher, Clarksburg; Joan Lewis, Florida; Phillip Orenstein, Great Barrington; James Rodda, Hancock; Margaret Gregory, Hinsdale; Andrea Wadsworth, Lee; Frank Abbott, Monterey; Keith Torrico, Mt. Washington; Stuart Lawrence, New Marlborough; Brandi Page, Otis; Verne Leach, Peru; Alan Hanson, Richmond; Justin Kaczowski, Savoy; Andrea Wadsworth, Washington.

Also, present: Robert Malnati, Kathleen Lambert, and Barbara White, BRTA; Tom Herrmann, Bobby Quintero, BTM; Anuja Koriola, BRPC; Britney Steele; iBerkshires, and Tara Monastesse, Berkshire Eagle; Patti Annechiarico. Accem Scott, BTM, arrived at 4:11 PM,

Voting Shares Present

- Adams 2.76 2.76
- Alford 1.00 0.00
- Becket 1.08 1.08
- Cheshire 3.66 3.66
- Clarksburg 1.00 0.00 38.50 needed for quorum.
- Dalton 2.47 2.47 50.94 when called to order
- Egremont 1.02 1.02 51.94 after A Krauss arrived
- Florida 1.00 0.00
- Great Barrington 3.69 0.00
- Hancock 1.00 0.00
- Hinsdale 1.29 0.00
- Lanesborough 2.29 2.29
- Lee 3.55 0.00
- Lenox 4.42 4.42
- Monterey 1.02 0.00
- Mt. Washington 1.00 0.00
- New Ashford 1.07 1.07
- New Marlborough 1.00 0.00
- North Adams 6.15 6.15
- Otis 1.00 0.00
- Peru 1.04 0.00
- Pittsfield 20.93 20.93

Richmond 1.00 0.00
Savoy 1.00 0.00
Sheffield 1.05 1.05
Stockbridge 2.95 2.95
Washington 1.00 0.00
West Stockbridge 1.00 1.00
Williamstown 2.52 2.52
Windsor 1.04 1.04
Rider Representative 1.00 0.00
Disability Community 1.00 0.00

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1) ROLL CALL

D. McNally called the Advisory Board Meeting to order at 4:00 PM. This meeting will be recorded for the purpose of the notes for the Board Minutes. P. Marchetti left after # 9.

2) UPDATED WEIGHTED VOTE REVIEW

Each year we make a Certified Financial Statement, and part of that Financial Statement is how much each individual town is assessed for the service they receive. Pittsfield is the largest community for service, so they have higher weight. Every community has at least one vote including the new communities. Every January we do a calculation for the new weights. The new weights will be transferred for the next board meeting.

B. O'Grady made a motion to accept the new Weighted Votes. P. Marchetti seconded the motion. All stated aye and the new Weighted Votes were passed.

3) AUTHORIZING RESOLUTION K. LAMBERT STATE & FEDERAL – REVIEW

The BRTA affairs must be managed by an Administrator appointed by the BRTA Advisory Board.

Part of the new transition of the incoming Administrator, Kathleen Lambert, is to authorize her to apply for and execute grant agreements from State, Federal and/or private sources on behalf of the BRTA.

4) AUTHORIZING RESOLUTION K. LAMBERT STATE & FEDERAL – VOTE

R. Wood made a motion to approve the Authorizing Resolution Administrator, K. Lambert, to apply for and execute grant agreements from State, Federal and/or private sources on behalf of the BRTA. S. Youngkin seconded the motion. All stated aye and Authorizing Resolution passed, for State & Federal Funding approved by R. Wood Sheffield and M. Morin Lenox.

5) MINUTES OF NOVEMBER 20, 2025, MEETING – VOTE

R. Wood made a motion to accept the minutes for the November 20, 2025, meeting. S. Lamb seconded the motion. The minutes of November 20, 2025, were approved with the abstentions of M. Morin Lenox and M. Vicneire Egremont,

5) ADMINISTRATOR'S REPORT

Mr. Malnati gave a brief review of the Administrators Report that is in the packet today.

7) CASH REPORTS NOVEMBER AND DECEMBER 2025 – VOTE

S. Fontaine made a motion to accept the Cash Reports for November and December 2025. M. Reilly seconded the motion. All stated aye and The November and December 2025 Cash Reports were passed.

8) ROUTE ALIGNMENTS – REVIEW

K. Lambert and B. Hansen presented a draft of the revised schedule to the BRTA Advisory Board of the route alignments proposal for fixed routes, which included staffing coverage, elimination of routes, Link 413 and routes and ridership information. There was a discussion with the public and they were instructed to send their comments to the Board.

9) ROUTE ALIGNMENTS - VOTE

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R. Wood made a motion to approve the Route Alignments Proposal to be released for public comments J. Minacci seconded the motion. All stated aye and the Route Alignments Proposals were passed.

10) BUDGET YTD

R. Malnati reviewed the year-to-date budget to actual descending variances

11) RIDERSHIP YTD

R. Malnati reviewed YTD ridership which was up over 20% from FY25.

12) NEXT MEETING DATE/TIME

R. Malnati set the next meeting date for Wednesday, March 4, 2026

13) ADJOURNMENT

<p>B. O’Grady made a motion to adjourn. S. Youngkin seconded the motion. All in favor stated aye and the meeting ended at 5:22 PM</p> <p>Town</p>	<p>4a) Authorizing Resolution, State VOTE</p>	<p>4b) Federal VOTE</p>	<p>5) Minutes of November 20, 2025, Meeting - VOTE</p>	<p>7) Cash Reports November and December 2025 - VOTE</p>	<p>9) Route Alignments Proposals VOTE</p>
Adams	X	X	X	X	X
Becket	X	X	X	X	X
Cheshire	X	X	X	X	X
Dalton	X	X	X	X	X
Egremont	X	X	ABSTAINED	X	X
Lanesborough	X	X	X	X	X

Lenox	X	X	ABSTAINED	X	X
New Ashford	X	X	X	X	X
North Adams	X	X	X	X	X
Pittsfield	X	X	X	X	X
Sheffield	X	X	X	X	X
Stockbridge	X	X	X	X	X
W.	X	X	X	X	X
Stockbridge					
Williamstown	X	X	X	X	X
Windsor	X	X	X	X	X

DRAFT